

ACENET Project Manager

ACENET is seeking an experienced and result-oriented *Project Manager* to coordinate and support a variety of initiatives related to advanced research computing services, support and training.

ACENET's central mission is to help researchers get their research done more efficiently. We do this by providing access to advanced computing resources (High Performance Computing - HPC, GPU, Cloud), and by making those as easy to use as we can.

In this position, you will work closely with the Chief Technology Officer (CTO) and other team leads to ensure the timely and successful execution and delivery of projects in areas such as: training and development, infrastructure, researcher support, and organizational performance monitoring.

You will be employed by one of ACENET's partner post-secondary institutions with the option to work on-site, remotely within Atlantic Canada, or under a hybrid arrangement.

Responsibilities include

- Apply project management frameworks to plan, initiate, execute and monitor the progress of activities while taking change management and risk mitigation strategies into consideration.
- Liaise with senior management, ACENET's multidisciplinary team, partners and stakeholders to effectively manage deliverables and expectations.
- Communicate and report on deliverables and milestones, feedback and other project aspects to the CTO and other relevant ACENET staff.
- Assess risks, roadblocks and project variances, and provide advice, recommendations and mitigation strategies to senior management.
- Evaluate and document project performance and develop improvement strategies.
- Assist team members with inter-project dependencies and communication.

Background and Skills

As the ideal candidate you are a motivated self-starter and relationship builder, comfortable engaging with various types of stakeholders. You have a post-secondary degree and experience managing agile projects of medium complexity. Having a PMP certification and work experience in the research or technology sector are considered assets.

You will also have:

- Demonstrated knowledge of project management frameworks, methodologies, tools and best practices, as well as project change management methodologies.

- Experience establishing strong professional relationships at all levels.
- Experience using project management software.
- Excellent verbal and written communication skills.

About ACENET

Established in 2003, ACENET is a consortium of universities and community colleges in Atlantic Canada. We provide researchers in both academia and industry with essential Digital Research Infrastructure (DRI) resources, tools, software, training, and support. Our mission is to help our clients leverage DRI to accelerate discovery and innovation.

ACENET is a regional partner of the Alliance, the national organization ensuring that Canadian researchers have access to the digital tools and infrastructure necessary to remain competitive on the global stage and to drive innovation and discovery across all fields of study.

Working with ACENET

This is an opportunity to join a small, cohesive, and highly supportive distributed team with a skill set that runs deep. Our culture emphasizes self-learning, professional development, a strong client service mentality, a can-do attitude, and a passion for solving problems to help clients achieve their R&D goals. In this role, you will have the freedom to take initiative and create and execute your own projects in support of our mission. Through ACENET's partnership in the Digital Research Alliance of Canada Federation, you will also collaborate with a highly skilled and diverse group of peers across the country.

You will be part of a team that works with a diverse clientele doing every kind of research imaginable. Our clients are developing lighter aerospace materials, analyzing Shakespeare, engineering ship propellers, mining historical documents, creating green energy alternatives, informing public policy on nutrition, using AI to fight COVID, and much more. The support and training we deliver helps develop and retain high-tech skills in Atlantic Canada, grow our innovation economy, and create socio-economic benefits in the region.

The position includes the annual vacation, personal days, sick leave, tuition support, health benefits and a pension plan of the employing post-secondary institution.

Applying

Salary: \$63,114 - \$86,692

Closing Date: 21 July, 2024

This is a full-time 12-month contract position with renewal dependent on funding.

Candidates can apply by emailing their resume and cover letter to careers@ace-net.ca, including the position title in the subject line.

Canadians and permanent residents will be given priority. ACENET is committed to employment equity and diversity, and encourages applications from visible minority group members, women, Indigenous persons, persons with disabilities, and people of any sexual orientation, gender identity, or gender expression.

We thank all those submitting applications, but only those selected for an interview will be contacted.